**AMY SIEFKES**

10711 Juniper Drive Apt #1537 913-787-1929

Leawood, KS 66211asiefkes@gmail.com

**SUMMARY OF QUALIFICATIONS**

Motivated, career-oriented professional with a broad experience in merchandising, event planning, buying and selling. Developed a wide range of experience including assisting in the merchandise pavilion at the 2006 U.S. Men’s Senior Golf Open. Participated in the Kansas State University Apparel Marketing study tour summer trip to NYC to gain further knowledge on the ins and outs of the world of fashion. Completed Future Nordstrom Leader’s Program in preparation for potential management positions.

Excellent reputation of being highly energetic and positive in all work environments. Proficient in Microsoft Office, CAD, and other various database systems. Exceptional selling techniques, communication and organizational skills.

Great multi-tasking abilities as well as an extensive range of experience working as a team. Eager to excel into a career path that will challenge and utilize the skills, experience and passionate drive gained from time spent in college and currently in the real world.

***EXPERIENCE***

**Nordstrom Overland Park, KS 2008-2010**

Sales Associate

Men’s Furnishings Sales Associate at a high-end department store. Assist manager in daily duties and tasks that need to be completed, including merchandising the sales floor daily. Communicate with department Buyer on a regular basis regarding merchandise for my department.

* **Top Sales Person for my department**
* Developed a steady group of personal customers whom I work with on a regular basis
* Cross-Sell with my customers in other departments within Nordstrom
* Completed Future Nordstrom Leader’s Program, compiled of standout employees chosen by the store manager.

**Kansas State University Manhattan, KS 2006-2008**

Student Office/Recruitment Assistant

Assist Kansas State Admissions reps in daily duties involving mailing letters and compiling information into Microsoft office regarding prospective student information.

* Involved in a team effort to revise and design a new Admissions web page for Kansas State University to appeal to a wider range of individuals.

**Nordstrom San Diego, CA June 2007-August 2007**

Intern

Experienced firsthand what it took to be an assistant manager for the fashion jewelry department including creating schedules, dealing with customers, and setting up displays. Shadowed and worked with a variety of other positions available at Nordstrom such as Visual Merchandising, Customer Service and Human Resources.

* Improved Bi-Annual inventory by implementing an inventory plan of action for my department.
* Planned a successful event for the Event Marketing team for the Fashion Jewelry department.

***EDUCATION***

**Bachelor of Science,** 2008, Apparel and Textile Marketing, Kansas State University, Manhattan, KS **GPA: 3.65**

**Apparel Marketing and Design Alliance,** Kansas State University

* Contributed in the planning and production of fashion shows

***Gamma Phi Beta Sorority,*** Kansas State University Beta Upsilon Chapter

* Served as Social Chair : 2006-2007– planned date parties, functions, and various other social gatherings
* Partnered with Greek Spirit Inc, a company that sells Greek Apparel. Sold their apparel to my sorority and took inventory on all items

**Member of National Society of Collegiate Scholars-Kansas State University**